

King's College Staff Council Minutes

April 12, 2017

The King's College Staff Council Meeting met in the Moleskin 109 Room on April 12, 2017. Jared Menghini called the meeting to order at 9:06 am. Members in attendance included:

Jared Menghini	Kelly Lettieri	Fr. Tom Looney
Melissa Czock	Sophia Holbrook	Beth Ann Kolodgie
Mimi Murphy	Cheryl Nardone	Tammy Singer
Mary Jo Deno	Kristin Fino	

MOTION TO ACCEPT THE March 29th MINUTES:

Kristin Fino, Under Old Business (3b) change to FLSA

Approved by

Sophia Holbrook and Tammy Singer. All in favor, no opposed, no absentions.

Items of Discussion

1. Town Hall Meeting Date
 - a. Do in conjunction with Professional Development Program
 - b. Professional Development Staff Awards
 - i. Bill, Kim and Emily will present the winners
 - c. Will Introduce New Officers and all New Members on Staff Council at the Town Hall
2. Nomination process begins after meeting for:
 - a. Academic Affairs (1)
 - b. Business Affairs (1)
 - c. Enrollment Management (1)
 - d. Student Affairs (1)
 - e. Part Time Employee (1)
 - f. Campus Ministry (1)
 - g. Invite all New Members to the Next Meeting on May 10th
3. 5 Year Celebration
 - a. Will Host a Celebration Gathering to celebrate all that has been accomplished and to inform on what is upcoming
4. Old Business
 - a. Request a Sick Bank
 - i. Still Investigating other schools
 - b. Performance Review
 - i. Will there be a section to evaluate your supervisor?

- ii. Kristin Fino will be attending a VP meeting to discuss performance appraisals (what worked, what needs improvement)
 - c. Tuition Exchange / Tuition Remission / CIC / Holy Cross Recrip.
 - i. Ad hoc committee has been established
 - ii. Donna Cerza has volunteered to organize the committee
- 5. New Business
 - a. Committee Updates
 - i. Social Committee
 - 1. Blood Drive took place on March 29th
 - 2. May 10th is the next Meet and Greet which will feature Center for Lifelong Learning and the Graduate Division, Office of International Student Recruitment and ROTC
 - ii. Professional Development Committee
 - 1. Working on program
 - 2. Professional Development Staff Awards
 - iii. Fiscal Committee
 - 1. Looking into selling t-shirts sometime in the summer
 - b. Division Updates
 - i. Campus Ministry
 - 1. Holy Cross Day of Service was on April 7th and it had a good turnout of volunteers
 - ii. Institutional Advancement
 - 1. Interviewing for Associate Vice President Position
 - iii. Enrollment Management
 - 1. Alix Besecker joined the division
 - 2. Jim Anderson will be leaving at the end of April
 - 3. Accepted Student Day had a great turnout

Meeting was adjourned at 9:41am by Kelly Lettieri seconded by Cheryl Nardone.

Next Meeting is May 10, 2017 at 9:00am. All new and old members will be present at this meeting. Officer elections will occur.