

King's College Staff Council Minutes

March 29, 2017

The King's College Staff Council Meeting met in the Moleskin 109 Room on March 29, 2017. Kelly Lettieri called the meeting to order at 9:07 am. Members in attendance included:

Kelly Lettieri	Fr. Tom Looney	Melissa Czock
Sophia Holbrook	Beth Ann Kolodgie	Bob McGonigle
Mimi Murphy	Tammy Singer	Ashley Stevens

MOTION TO ACCEPT THE February 8th MINUTES:

Approved by

Bob McGonigle and Tammy Singer. All in favor, no opposed, no absentions.

Items of Discussion

1. Kelly Lettieri introduced Kristin Fino to the Staff Council. Kristin is the Associate Vice President of Human Resources.
2. Institutional Advancement Presentation on Capital Campaign
Freddie Pettit, Vice President of Institutional Advancement gave a presentation of the Capital Campaign. He spoke on fundraising and alumni trends. He also spoke about how the Hope Fund helps with retention by helping those students in financial need. King's has partnered with Martz & Lundy for the campaign. The estimated timeframe will be about 7 years.
3. Old Business
 - a. Performance Review
 - i. Have to be evaluated after completing a year cycle
 - b. FLSA
 - i. Jared discussed with John Loyack.
 - ii. The positions that were not changed can be discussed with the department directors and then make the suggestions to the Vice President of that department or with Human Resources.
 - c. Request for a Sick Bank
 - i. Reviewing other policies
 - d. Tuition Exchange / Tuition Remission / CIC / Holy Cross Recip.
 - i. A committee has been formed
4. New Business
 - a. Committee Updates
 - i. Social Committee
 1. Blood Drive will take place March 29th. King's College Blood Council and King's College Staff Council will sponsor the event. It will be a carnival theme.

2. April 5th is the next Meet and Greet which will be featured the Office of Student Affairs and the Health Center
- ii. Professional Development Committee
 1. Staff Leadership Award taking place
- iii. Compensation & Benefits Committee
 1. Will be meeting to discuss Tuition Exchange program
- b. Division Updates
 - i. Academic Affairs
 1. Alix Besecker's position in the Registrar Office is open. She is moving to the Admission Office.
 - ii. Business Affairs
 1. Open Enrollment will begin in April
 - iii. Campus Ministry
 1. Holy Cross Day of Service on April 7th
 2. Assistant Campus Minister Position Is Open and they will begin to interview candidates
 - iv. Student Affairs
 1. D3 Week is coming up celebrating Student Athletes Academics and Athletic Achievements
 - v. Enrollment Management
 1. Accepted Student Day on April 2nd

Meeting was adjourned at 10:21am by Ashley Stevens seconded by Beth Ann Kolodgie.

Next Meeting is April 12, 2017 at 9:00am.