

# King's College Staff Council Minutes

Thursday April 7<sup>th</sup>, 2016

The King's College Staff Council Meeting met in the Friedman Room 117 on April 7th, 2016.

Donna Cerza called the meeting to order at 9:00 am. Members in attendance included:

|               |                   |                 |
|---------------|-------------------|-----------------|
| Donna Cerza   | Jared Menghini    | Sophia Holbrook |
| Melissa Czock | Bob McGonigle     | Megan Sellick   |
| Valerie Musto | Beth Ann Kolodgie | Lynda Brezna    |
| JP Andrejko   | Veronica Giamusso | Tammy Singer    |

## MOTION TO ACCEPT THE MARCH 10TH MINUTES:

Lynda Brezna, Bullet 1 correction to last sentence; " Right now the supervisors monitor the employee's time and make adjustments as needed."

Approved with adjustments

Jared Menghini Lynda Brezna

### Items of Discussion

1. Committee leadership. Currently leaders of each committee are staff council officers. Change to leadership from within with sitting officer acting a liaison to the staff council. Discussion ensued. A motion was made by Donna to amend by-laws to have committees elect chairperson from within and a council member would serve as a liaison to the Staff Council. We held a vote, no seconds, motion not passed.
2. Melissa Czock asked about the welcome cards to new hires. Jared said that they will be ready from the Print shop about mid-May. We will officially be sending them out July 1st. We will receive the new hire list, sign the cards at Staff Council meetings and send them interoffice so that the new hire will receive the card within 30 days of hire.
3. Megan asked if the last Staff Appraisal Form Training session will be rescheduled. Beth Ann said that they had questions asked of them at the two other trainings that they didn't have answers to. They went back to Lita and senior management to review the questions.
4. Update on Committees:
  - a. Compensation and Benefits
    - i. Discussion about dependent tuition benefits and employee tuition benefits. The general practice is to not cover fees for employees and dependent tuition. Definite inequality for employees that qualify for FASFA and other federal, State and scholarship funding. Employees qualify for these funds by family income.

We propose that employees that qualify for external funding source be able to use those funds to offset the Tuition General fee. The general fee is \$1100.00. A motion was made by Donna, Employees are permitted to use external need based grants for the General Fee. Second, Jared and Bob. All in favor, motion passed.

- b. Professional Development
    - i. Will meet Tuesday, April 12th to review resources available on learning hub.
  - c. Social/ Service
    - i. Meeting times set for the second and fourth Wednesday of the month at 1:45pm. Lot of ideas; Kingsminster dog show, supporting the King's Food pantry when it is established, roving social to introduce departments and when new employees are hired someone from the council acts as a tour guide. We thought we could ask the college community what they would like to have. A question about our funding was asked. Does it go away at the end of the fiscal year? Bob mentioned the King's College Community Picnic will be on Friday, May 20, 11:30 a.m. to 1:00 p.m. in Regina Court. Donna suggested the committee draft five ideas that we think we can accomplish this fiscal year. Email them to the Staff Council to vote on.
  - d. Fiscal
    - i. Cheryl was not at the meeting to provide updates but at a previous meeting she mentioned an Avon fundraiser.
5. Melissa suggested that the maintenance of the webpage be separate from the Secretary position. This way there is continuity and new Staff Council Secretaries don't need to learn the program. She said she would be happy to maintain the webpage in the future.
6. Tammy mentioned that the Holy Cross Day of Service is Friday, April 22 at 2pm. After a short reflection in the chapel, we will walk to the Susquehanna River to do a clean-up.
7. Future items
- a. Capital Campaign – Freddie Pettit
  - b. Elections

Meeting was adjourned at 10:47am by Donna Cerza, seconded by Valerie and JP.

Next Meeting is April 21st, 2016 at 9:00 am in Friedman Room 117.