

King's College Staff Council Minutes

Thursday February 11, 2016

The King's College Staff Council Meeting met in the Friedman Room 117 on February 11, 2016. Donna Cerza called the meeting to order at 9:04 am. Members in attendance included:

Donna Cerza	Sophia Holbrook	Bob McGonigle	Melissa Czock
Jared Menghini	Valerie Musto	Megan Sellick	Sam Falbo
Lynda Brezna	Cheryl Nardone	Tammy Singer	Fr. Looney

MOTION TO ACCEPT THE JANUARY 14th MINUTES:

Valerie Musto

Sam Falbo

MOTION TO ACCEPT THE JANUARY 28th MINUTES:

Bob McGonigle

Tammy Singer

Items of Discussion

1. CUPA discussion revisited from HR presentation. Our CUPA scale is Small Masters Degree Preparatory Programs with similar room and board. Comparison Group for Faculty Salaries was distributed. Confusion on CUPA and transparency to employees. More information is requested.
2. The plans for the Town Hall meeting on February 17th were discussed. The new Performance Appraisal will be briefly introduced. Prizes should be dropped off at Financial Aide by Tuesday February 16th. Website will be presented. The committee will need to help create content. Sign-up sheets for each committee will be available.
3. Communication to staff employees:
 - a. Staff group email address not up to date;
 - b. Online phone directory has discrepancies;
 - c. No paper directory;

- d. Motion to review and confirm the accuracy of all campus directories as they are the primary means of communication across campus. Motion made by Sam, Second by Jared. All in favor, none opposed, no abstention. Motion passes.
4. Discussion about sending out Birthday, New Employee and Patron's Day cards from the council.
5. Melissa asked if anyone from Staff Council was at the Board meeting last weekend. Will be investigated.
6. Lynda brought a concern from the Facilities department about time cards. A discussion ensued. Motion to explore the rationale for continued use of time clocks in Facilities department. Motion made by Lyn, Second by Sophia. All in favor, none opposed, no abstentions. Motion passes.
7. A question was raised by an employee about the hiring process of new positions. Motion to seek clarification on the protocol for hiring new positions. Made by Sam, Second by Tammy. All in favor, none opposed, no abstentions. Motion passes.
8. Jared brought a concern from an employee about meeting with TIAA-CREF before retiring. A lot of employees took the separation employment. Sophia will contact Beth Ann about our representative.
9. Common hour was tabled.

Next Meeting is February 25th, 2016 at 9:00 am in Friedman Room 117.

Meeting was adjourned at 10:47am by Donna.