

# King's College Staff Council Minutes

Thursday June 2, 2016

The King's College Staff Council Meeting met in the Sobieski Room 115 on June 2, 2016. Jared Menghini called the meeting to order at 9:06 am. Members in attendance included:

Donna Cerza	Jared Menghini	Megan Sellick
Melissa Czock	Fr. Looney	Bob McGonigle
Valerie Musto	Lynda Brezna	Cheryl Nardone
Veronica Giamusso	Beth Ann Kolodgie	

## MOTION TO ACCEPT THE MAY 19th MINUTES:

Approved by

Cheryl Nardone and Lynda Brezna

### Items of Discussion

1. New Business
  - a. Representative Vacancies - Election results
    - i. Enrollment Management
      1. Elections were held for 1 vacant position. Five nominations were received and Mimi Murphy won the election.
    - ii. Academic Affairs
      1. Elections were held for 2 vacant positions. Three nominations were received and Melissa Czock won the 1 year positions and Kelly Lettieri won the 2 year position.
    - iii. IITS
      1. Jared will contact Sam to see if he held elections.
    - iv. Student Affairs
      1. No nominations were received by Bob. Jared will contact JP if he received any nominations.
  - b. Election of Officers
    - i. At the June 16<sup>th</sup> meeting, elections of officers will take place. The representatives coming off the council will meet the new representatives coming on.

- c. Committee updates
  - i. Social/Service Committee is making a schedule of next academic year "Meet and Greets". The first one will be September 14 with the President's Office and the offices on the 5<sup>th</sup> floor of Administration Building. They are also organizing the Kingsminster on August 10<sup>th</sup>. Jill in the postoffice is allowing her area to be a donation drop off center. The committee voted that this year the donations will be given to Blue Chip Farm Animal Refuge.
- d. Saint Mary's Day Care
  - i. Saint Mary's Day Care is closing. Waiting on info.
- e. Budget
  - i. Has been tabled until next meeting
- f. Rolling over vacation time
  - i. A question was asked why you can only roll over 5 vacation days. Human Resources said that is a college wide policy to set a limit. Unused Personal days roll over to sick days.
- g. New Overtime Law
  - i. A question was raised how the new overtime law is affecting King's College. There are new Overtime rules that will become effective on December 1, 2016 in the Fair Labor Standards Act. This law is for exempt employees making less than 47,476 dollar salary. The Human Resource office is in the learning phase of how this new law effects the college's exempt employees. Some positions may be recategorized or duties assigned to others. The college's positions will all be looked at in the coming months but specifically any newly vacant positions with employees taking the early retirement will be done first before job posting. Supervisors and Directors will be involved in this process. The law also establishes a mechanism for automatically updating the salary and compensation levels every three years to maintain the levels at the above percentiles and to ensure that they continue to provide useful and effective tests for exemption. Future automatic updates to those thresholds will occur every three years, beginning on January 1, 2020.
- h. Dragon Boat Race
  - i. While at the Meet and Greet employees were asking if there would be shirts to purchase to show support for King's College in the dragon boat race. Jared will talk to Jess about the shirt. Do we want to have a tent to sell swag? We should communicate more about the race so employees know when they can attend.

Meeting was adjourned at 09:38 am by Cheryl Nardone seconded by Donna Cerza.

Next Meeting is June 16, 2016 at 9:00 am in Friedman Room 117.