

King's College Staff Council Minutes

Thursday March 10th, 2016

The King's College Staff Council Meeting met in the Friedman Room 117 on March 10th, 2016. Donna Cerza called the meeting to order at 9:02 am. Members in attendance included:

Donna Cerza	Sophia Holbrook	Melissa Czock
Valerie Musto	Beth Ann Kolodgie	Lynda Brezna
Cheryl Nardone	Veronica Giamusso	Tammy Singer

MOTION TO ACCEPT THE FEBUARY 25TH MINUTES:

Cheryl Nardone, Bullet 5 has a grammatical error, "ask".

Valerie Musto
Tammy Singer

Items of Discussion

1. Tom Butchko cannot attend this meeting. He sent information. He will be meeting with Human Resources to discuss the history of why the facilities employees have the time clock. Other options will be explored and may impact overtime and severe weather pay. If we do change, training is needed and facilities employees will need access to whatever system is in place. Right now the supervisors monitor the employee's time and make adjustments as needed.
2. An organizational chart of all college positions from Human Resources was presented. Discussion ensued on how to post this for the college community. The Staff Council website will link to the Human Resource page that the chart will be posted on. This ensures that the most up to date chart is viewed. The organizational chart is sent out quarterly with the Census reports to Vice Presidents and Associate Vice Presidents. Tammy commented that the Campus Ministries chart is incorrect. She is asked to email Erin Favata, who keeps the charts updated.

3. The Staff Council website is being updated. The council president should send email out to all staff to announce the posting of the agenda and minutes. Father Looney is our liaison to senior staff, Mr. Loyack and the President.
4. Wi-Fi issues were addressed with IITS. There is a three prong effort and they are aware of issues.
5. The fee structure for student tuition is changing and is being re-named. An all college fee has been created; the amount will be \$1100.00. This is an increase from \$450.00 from the previous fee. The graduate and part-time students have different fee. Tuition is going up close to 3% during the next academic year. Employees utilizing the Tuition Remission benefit have to pay all fees, and give the college all state or federal grants the student qualified for by filing FASFA. Some feel that this is an equity issue. If you qualified for grants then the employee tax bracket is lower than another employee who didn't qualify. The lower tax bracket employee will have a harder time paying this new fee. We propose a few ideas: 1. no one employees pay fees; 2. have a sliding scale based on college salary or income driven; 3. those who qualify for grants use them for fees then the college get the remaining balance; 4. employee pay a percentage of the fees or half. Discussion is needed with Mr. Graber and Mr. Loyack. Also discussed were students living on campus. Maybe discount to fill the vacant rooms, currently employees pay full room and board plus a meal plan.
6. When you put in a Helpdesk ticket, is there any way to see its progress? Claims have been filed with long delays in processing. There is no way to know if someone is working on it.
7. Donna is going to send out another staff email to see if anyone else wants to join any of the committees. There is a possible Avon fundraiser that we would receive 40% return.
8. Beth Ann updated the committee on the online directory progress. They are trying to streamline the process of adding new employees to the online directory. She will follow up with IITS.
9. We have rooms reserved for possible Town Hall meetings on April 12 and 14th.

10. Training will be provided by HR on the new Performance Appraisal for Supervisor on March 21, 24 and 30th.

Next Meeting is April 7th, 2016 at 9:00 am in Friedman Room 117.

Meeting was adjourned at by 10:41am.