

King's College Staff Council Minutes

Thursday May 5th, 2016

The King's College Staff Council Meeting met in the Friedman Room 117 on May 5th, 2016. Jared Menghini called the meeting to order at 9:06 am. Members in attendance included:

Jared Menghini	Sophia Holbrook	Bob McGonigle
Melissa Czock	Beth Ann Kolodgie	Tammy Singer
Valerie Musto	Sam Falbo	Cheryl Nardone
Fr. Looney	Megan Sellick	

MOTION TO ACCEPT THE APRIL 22nd MINUTES:

Approved by

Cheryl Nardone and Bob McGonigle

Items of Discussion

1. Committee Reports
 - a. Jared reported that the Professional Committee was creating guidelines for the Staff Council Leadership Award. They want to give the award out at the Town Hall Meeting. A plaque will be given out to the recipient and a plaque will be on campus. Nominations should be submitted to the Staff Council Professional Development Committee.
 - b. Cheryl reported on the Fiscal Committee and the refreshments being served at the "Meet and Greet".
 - c. Melissa reported on the Social/Service Committee that Valerie will be making signs and sending an email out to employees. Maura will be working with King's Today to highlight the departments participating in the meet and greet.
2. Old Business
 - a. The cancelled last training session for the new Performance Appraisals was rescheduled for May 4th. All employees will be receiving an email to the SharePoint site so that they can see the new Performance Appraisal. Until now only supervisors have seen the document. Supervisors should explain the new

document to their employees. The form is completed online but is printed out for signatures.

- b. The incentive for those employees that didn't take health insurance was eliminated this year. Those employees who didn't take insurance feel they should still get the incentive. Human Resources said that the industry standard is to eliminate that incentive and put saved monies into the health care plan.

3. New Business

- a. Notre Dame Tuition Remission

- i. Does tuition remissions occur with the 3+2 engineering program since some credits taken at Notre Dame fulfill the King's College BS degree? Discussion ensued, Notre Dame is not in our tuition exchange / CIC program, and in fact they do not participate in any tuition remission programs with any other college.

- b. Conference & Events and Scheduling

- i. Conference & Events are an outside company that books campus events. Sometimes they book events that are outside the college schedule. Some employees always have to work and are not able to take advantage of possible earlier closings. Discussion ensued. Conference and events are not supposed to book events at times when the college is closed but it will occur if that entity wants to pay top dollar. These employees are paid over time if that does occur. Some employees are considered essential and have to come in at different times when the college is closed.

- c. River Fest

- i. Discussion ensued about the college sponsoring a dragon boat for river fest. Staff council and Faculty council were asked to contribute money. The boat costs \$2000.00. Institutional advancement sponsored it last year. Council has already appropriated most of its funds. We tabled this discussion for next meeting.

- d. Elections

- i. We will be having elections for those representatives who's terms are ending. We tabled this until next meeting.

e. Town Hall Meeting

- i. We will be having one last Town Hall meeting in mid-May for elections and presenting the Staff Council Leadership Award

Meeting was adjourned at 9:34am by Jared Menghini, seconded by Megan Sellick.

Next Meeting is May 19th, 2016 at 9:00 am in Friedman Room 117.